

S.K.H. St. Peter's Church Castle Peak Siu Lun Court Kindergarten

2026/2027 K1 Admission Arrangements Flowchart

Application is available from 1st Sept 2025 (Mon) to 19th Sept 2025 (Fri)

Parents apply to the EDB for the "Registration Certificate for KG admission" ("RC") from September to November 2025.

Upon receipt of the applications with all necessary information and documents provided, it generally takes six to eight weeks for EDB to complete processing of the applications and issue the "e-RC" / "e-KG Admission Pass" ("AP") to parents.¹

Online Application

- ❖ Date and time:
From 1st Sept 2025 (Mon) 9:00 am to 19th Sept 2025 (Fri) 4:00 pm
- ♦ Click below for application:
<https://spcskkg.cloudoase.com>
- ❖ If the application is completed online, there is no need to obtain the form in person.

In Person Application

- ❖ Date and time:
From 1st Sept 2025 (Mon) to 19th Sept 2025 (Fri)
Mon to Fri : 9:00 am - 12:00 noon / 1:30 pm - 4:00 pm
Sat : 9:00 am - 12:00 noon
(Except Sun and public holidays)
- Application forms can be obtained from our school during the above mentioned period
- or can be downloaded from our school website from 1st Sept 2025 (Mon) after 9:00 am.
School website: <https://skhspcskc.edu.hk/application-form/>

- ♦ For details, please read the "Guidelines For Parents Regarding K1 Admission Application"
- ♦ Application fee: HK\$40
- ♦ Parents will be notified of the interview date and time by email/post.

Please come for an interview at the designated time on 1st Nov 2025 (Sat) that will be arranged by the school.
【Interviews will be arranged on 8th Nov (Sat) if there are too many applicants.】

Parents will be notified of the application results by email/post on or before 5th Dec 2025 (Fri).

If application is successful

- ❖ Parents register with our school during the "centralised registration dates" (i.e. 8th to 10th January 2026) by submitting the "e-RC" / "e-AP" and paying HK\$970 registration fee for half day classes / HK\$1570 for whole day classes.²
- ♦ Registration Time:
8th Jan (Thu) to 9th Jan (Fri): 9:00 am – 3:00 pm
10th Jan (Sat): 9:00 am – 12:00 noon
- ♦ If parents wish to withdraw their application after the registration, a **formal written** notice must be presented in person at the school office. The school will proceed with the cancellation process and the registration fee paid is non-refundable. Upon the completion of the process, the child's place at our school will also be forfeited.

If application is not successful

- Parents refer to the K1 vacancy information released by the EDB after the "centralised registration dates" (i.e. from early January 2026)
- ♦ Unsuccessful applicants will be placed on our K1 waiting list automatically.

Please contact us if interpretation / translation service is required.

Note:

1. If parents are unable to allow the KG in which their child has been admitted to scan the QR code on the e-RC/AP during the Centralised Registration Dates, the KG concerned may not be able to complete registration for their child. Hence, parents are required to submit application to EDB within the designated period.
2. If a child is admitted after the Centralised Registration Dates, his/her parent is still required to submit the e-RC/AP for registration. If the parent intends to change school for his/her child after registration with a KG, he/she is required to complete the de-registration with the KG with which he/she has registered by scanning the QR code on the e-RC/AP. Upon de-registration, the KG concerned will no longer reserve the place for the child. Normally, the registration fee paid to the KG with which the parent has registered will not be refunded.